

FOR OFFICIAL USE ONLY
Application Ref. No.
Course offered
Date(s)
Instructions
Reg / Rep

Application for Enrolment

Please read NOTES overleaf, then complete in BLOCK LETTERS and return this form.

NOTE: By answering the questions on this form, you will help us to help you. We need to know about you - your background, your ambitions and your interests - so that we can advise you about the most suitable course and how best you can reach your goal. You do not commit yourself to anything by completing this form.

PERSONAL DETAILS

Full Name (as you would like it to appear on your acceptance letter) _____
First Name Second Names (if any) Family Name

Postal Address _____

Telephone/Mobile _____ E-mail _____

Nationality _____ Passport Number _____ Date of Birth DD/MM/YY Age _____

Sex _____ Father's Occupation _____ Mother's Occupation _____

How did you hear of us? Friend Representative Web British Council Advertisement (List publication) _____

EDUCATION

Your English level. All courses are in English. You will therefore need to have a working knowledge of the language.

Is your English: Poor Fairly good Good Very good Cambridge/IELTS/TOEFL level (if applicable) _____

Your academic qualifications. Please give complete details of your academic qualifications including the name of the examination, the subjects taken and the marks or grade obtained. Alternatively, you can write 'see attached' in the space below and then attach photocopies of your examination results.

If you have taken some examinations but have not yet received the results, please tell us what you have taken, and when the results are expected.

COURSE PREFERENCE

Please choose the course you wish to apply for. (If you wish to take a 3 year degree programme, for example, you will need to tick 3 boxes.)

Department of Business

- Pre-BBA - Certificate in Business Administration
- Bachelor's Degree in Business Administration (BBA)
- Bachelor's Degree in Business & Finance (BA)
- Pre-MBA - ABE Advanced Diploma in Business Administration
- Master's Degree in Business Administration (MBA)
- Master's Degree in Marketing (MSc.)
- Master's Degree in Financial Management (MSc.)

Department of Computing

- Combined ACP Certificate and Diploma
- ACP Advanced Diploma in Computer Science
- Bachelor's Degree in Computing (Final Year)

Department of Hotel Management

- CTH Diploma in Hotel Management
- CTH Advanced Diploma in Hotel Management
- Bachelor's Degree in Int. Hospitality & Tourism Mgt. (Final Year)

Department of Travel & Tourism

- CTH Diploma in Travel Agency Management
- CTH Advanced Diploma in Tourism Management
- Bachelor's Degree in Int. Hospitality & Tourism Mgt. (Final Year)

Department of Fashion

- Fashion Design Foundation

English Language

- English Language 10 weeks 20 weeks 30 weeks

NB. These courses cannot be taken on their own and must be combined with one of the others

YOUR PREFERRED COURSE START DATE

When are you planning to start your course? _____ (Month) _____ (Year)

EMPLOYMENT

In many cases job experience in the subject you have selected is accepted by the Professional Associations and Institutes in the place of academic successes. Therefore if you have any relevant work experience please tell us what sort of work you have done and for how long. Please give job title, whether full-time or part-time, and duration.

TRAVEL

If you are applying from overseas, have you ever visited the United Kingdom? No Yes (Please tick as appropriate)

If the answer is "YES" please state date(s) of visit(s) _____

Which other countries have you visited in the last five years? _____

TUITION / ACCOMMODATION EXPENSES

Will you be paying your **tuition fees** yourself? No Yes (Please tick as appropriate)

If the answer is 'NO', please give name, address (in the UK or elsewhere), occupation and the relationship to yourself of the person paying.

If this person is resident in the UK and you would like us to send him/her copies of your acceptance letter please tick box

Name _____ Relationship _____

Address _____

Telephone No. _____ Occupation _____

You will need at least £500 per month for your living expenses during your stay in the UK but many students have friends or family in the UK with whom they can stay.

Will you be paying for your **living expenses** yourself? No Yes (Please tick as appropriate)

If the answer is 'NO', please give name, address, occupation and relationship to yourself of the person paying.

Name _____ Relationship _____

Address _____

Telephone No. _____ Occupation _____

Will you be living with friends or relatives in the UK, during your training? No Yes (Please tick as appropriate)

If the answer to the above question is 'YES', please give name and address of the relative or friend.

Name _____ Relationship _____

Address _____

PLEASE NOTE: West London College can arrange accommodation if required (not included in tuition fees). Contact us for details.

If you are being sponsored by an organisation, please give the name and address. (Please note: WLC is unable to give scholarships to private individuals).

Please tick box if scholarship is already confirmed

NOTES ❶ If you would like to photocopy this form to give to a friend or relative you may do so, but please be sure to delete your personal reference number from the copies. ❷ If you wish to send the application by fax, please write clearly and in black ink. ❸ If you do not hear from us within 3 weeks of the despatch of your application form please notify us by fax quoting your Application Reference Number and we will send you another form.